



2015 Annual General Meeting

SATURDAY APRIL 25, 2015 8:30 am to 4:30 pm



LOCATION Venu 1008, 1008 14th Street SE, Calgary, AB

Venu 1008 is a co-op hospitality catering service and banquet facility conveniently located in the community of Inglewood, just minutes from downtown. Parking is available across the street.

SACHA BUSINESS MEETING

8:30 - 9:00 am

Registration and refreshments

12:00 - 1:00 pm

A buffet-style lunch will be provided

9:00 am - 12:00 pm

Plenary Session

1:00 - 1:30 pm

CHF Canada Election

AFTERNOON WORKSHOP

1:30 - 4:30 pm

Workshops - Further details provided on the next page





WORKSHOPS 1:30 - 4:30 PM

1. UNIT INSPECTION WORKSHOP - *Facilitated by Jacky Durrie & Patricia Matthews*

Unit inspections are at the heart of any well-run co-op. A good unit and exterior inspection allows the co-op board, committees and staff to:

- Document unit conditions and detect any potential or existing problems
- Put together an effective maintenance plan
- Plan for capital replacements
- Detect any problems members may be experiencing in abuse, neglect or physical and mental status
- Assess any safety and liability problems that could affect the members and co-op as a whole
- Move-in and move-out inspections, protecting the co-op and member's finances

2. MANAGEMENT & GOVERNANCE: THE LEGAL PERSPECTIVE (TIPS AND TRAPS)

- *Facilitated by Erin Viala*

During this workshop, the following hot topics in the Management and Governance of housing co-ops will be discussed:

The Co-op as an Employer

- Duties and responsibilities
- Potential consequences of mistreatment of staff
- Human rights issues

Directors' Liability

- Under the Co-operatives Act and common law
- The limits of Directors' and Officers' insurance

Membership Termination

FACILITATORS

JACKY DURRIE has lived in housing co-operatives in both Calgary and Winnipeg for 17 years. She comes from a background based in architecture and design with degrees from both the University of Calgary (architecture) and the University of Manitoba (environmental design). Her passion for affordable, safe, and accessible housing, as well as a keen interest in sustainability, fuels her interest in co-operative housing

PATRICIA MATTHEWS is one of SACHA's workshop leaders and consultants. She lives in a housing co-op and serves on a variety of committees and boards of directors during her 27 years of serving the housing co-op sector in Southern Alberta and Canada.

ERIN VIALA is a lawyer with Bryan & Company Calgary LLP in the commercial litigation department. Erin focuses on commercial debt recovery, insolvency, employment, and general commercial litigation. Erin has worked with housing co-operatives in southern Alberta on various litigation matters including employment and debt recovery and on various other matters including director's liability.