

MORNING WORKSHOPS

11 AM - 12:30 PM

AFTERNOON WORKSHOPS

1:30 - 4:30 PM

Board Course Pt. 1 with Susan Clayton & Isabel Ciok

This workshop focuses on the board's role in Management and Governance. It is a great way to introduce board members to their position or to inform potential candidates of what is involved. It also serves as a great refresher for those who have been around for a while and will provide practical ideas to help boards, members and staff work effectively together.

Whether you currently serve on a committee or want to get involved and learn more about how the board functions, this session is a stepping stone for future involvement on the board. Core management standards will be reviewed and the following topics will be discussed:

- What is Good Governance?
- What is Sound Management?
- The role of the Board
- Useful tools
- Legal Obligations
- Succession



SUSAN CLAYTON is a consultant with SACHA. She has a strong background in co-op housing policy and procedures. She has served on several not-for-profit boards, including the boards of All Nations and Families Matter. Susan has been a housing co-op member for more than 30 years.

ISABEL CIOK is the Vice-Chairperson of SACHA. Having served on boards for 8+ years, board governance is one of her favourite topics. She has sat on many committees, has been the Parliamentarian at member meetings and has created task forces and initiatives in her own local co-op. Isabel grew up in housing co-op land and continues to be a member in one of the largest housing co-ops in Canada.



Own Your Voice & Have It Heard with Dani Driusso

This workshop will help you show up with conviction, clarity and confidence in every room you enter! Walk away from this workshop feeling strong in your voice and with the skillset needed to be heard within your community. The skills taught in this workshop can be used to build successful relationships that expand past your co-op and into your everyday life. Bring your newfound confidence into your career, your community and your home! This workshop will not be recorded. Little and big voices are welcome! The following topics will be covered:

- Mastering your own self-discovery so you can 'keep your cool' in group dynamics.
- Understanding yourself at a core level: Knowing what you need and how to ask for it.
- The "how-to's" of implementing boundaries, advocating for yourself and having productive discussions built on mutual respect.
- Creating brave spaces for members to be seen and heard.
- Foundations of cultivating confidence and standing in our truth no matter who's around.



DANIDRUISSO is the powerhouse voice and leadership specialist behind The Unleash Your Voice podcast and author of "Get Off Your A** & Into Your Life". With a decade worth of experience in voice and performance and over 5 years in the personal development industry, Dani has worked with individuals of all ages from emerging young leaders to well-known multiple 6-figure business owners around the world on how to connect to their voice and get really loud about embracing what makes them unique in this world.

Risk Management: How to Help Keep Your Co-op Safe with Owen Carnahan



OWEN CARNAHAN is currently the Risk Management Coordinator for CHF Canada's Risk Management program in partnership with The Co-operators Insurance. Owen has worked for CHF Canada for the past two years helping to administer the Risk Management Program for our members, and he has 10 years of experience in adjusting insurance claims under homeowners and commercial property policies. Owen has Bachelor of Arts in Economics and has completed a certificate in Risk Management.

Preventable damages to a building can be expensive to repair and can have a negative effect on the sustainability of a co-op.

What can start off as a small problem, can soon escalate into a catastrophe. Equip your co-op with the knowledge it needs to become aware of the common risks around their units in order to help it avoid costly and complicated insurance claims.

Learn what risk management means for co-ops, how you can help make co-ops and members safer by identifying and fixing risks, and how the co-op can even save some money on insurance premiums.

Board Course Pt.2 with Susan Clayton & Isabel Ciok

A continuation from the morning session, Board Course - Part 1.

Beyond Diversity: Building Inclusive and Effective Organizations with Thulasy Lettner



THULASY LETTNER works as an independent consultant on issues related to racial equity, organizational praxis, and systems change. Previously, Thulasy led an Anti-Racist Organizational Change (AROC) process to strengthen CommunityWise Resource Centre's capacity to address organizational racism and create greater racial equity and inclusion in Calgary's nonprofit sector. This work was recognized with a Canadian Race Relations Foundation Award of Excellence in the Community category in 2018. She identifies as a Sri Lankan Tamil Canadian, a child of immigrants, and a brown woman, as well as a weaver, birder, and unschooling mother. She has a BSc in Chemical Engineering from the University of Alberta.

In this workshop, we will start to understand the difference between the concepts of "diversity", "inclusion", "equity" and "equality" and how systemic discrimination is the barrier to achieving each. We will explore what systemic discrimination is, from the implicit biases of individuals to the disparities created by seemingly neutral organizational and institutional policies. And we will gain an understanding of how organizations can better achieve their diversity and inclusion goals.

Ask the Lawyer with Erin Viala

Join us for an immersive session designed for housing co-op members to ask questions about legal situations that take place in their co-op communities. We invite you to bring your questions about the Co-op Act, human rights, privacy, membership termination, governance and more! Please note that any commentary during this session is not legal advice and is only meant to be informative. If you are looking for legal advice, you can contact Erin at her office to discuss legal matters further.



ERIN VIALA is a lawyer with HMC Lawyers in the commercial litigation department. Erin focuses on commercial debt recovery, insolvency, employment, and general commercial litigation. Erin has worked with housing co-operatives in southern Alberta on a wide variety of matters including employment, debt recovery, terminations, by-law review, corporate governance and construction.



Registration Information

Fall Education Event

ABOUT THE EVENT

The 2021 Fall Education Event is taking place online via Zoom. All attendees will be required to register for the event through an online link and attendance to the event will be virtual. Access to the internet from a laptop, desktop computer or mobile device will be required to register and attend. In case you do not have access to the internet from your home, here are some alternative options:

- The office at your co-operative
- Any Calgary Public Library location
- Through a friend, neighbour or relative

FEES

Contact your co-op's office or Board to review their policy on funding and the registration process. Most co-ops have an education budget that allows the co-op to pay for member training and education. Your co-op will submit the registrations to SACHA. Individual members can pay for their own registration, if their co-op does not have funds available. Payment will be requested via invoice after the event.

- Members of SACHA (per person) \$75 + GST
- Members of SACHA who are 35 and under (per person) \$37.50 + GST
- Non-SACHA members (per person) \$100 + GST

CANCELLATIONS & REFUNDS

Workshop fees are not refundable unless the workshop has to be cancelled due to insufficient registrations. If the person registered cannot attend their workshop, they or their co-op should find someone else to attend in their place.

HOW TO REGISTER

1. Visit: <https://forms.gle/zsDCCXPX9Anqwi278>
2. Complete the registration information.
3. Select one workshop in the Morning Workshop time slot (11 - 12:30)
4. Select one workshop in the Afternoon Workshop time slot (1:30 - 4:30)
5. Click the "Submit" to complete registration.

PLEASE NOTE

- The registration deadline is November 25, 2021
- The Board Course is a full day workshop split into two sessions, attendees who register for this workshop will need to attend both Part 1 and Part 2.
- A separate registration form is required for each person attending
- The registration link can also be accessed on SACHA's [website](#) and [Facebook page](#).
- Ensure to sign into the meeting event in case you experience technical difficulties
- Contact SACHA via email or phone with any questions

Saturday, November 27, 2021

ONLINE via Zoom
11:00 AM - 4:30 PM

