

# PROPOSED AGENDA

8:30 am - 9:00 am

## REGISTRATION AND REFRESHMENTS

9:00 am

Call to order  
Opening remarks  
Introductions  
Establish a quorum

9:30 am

1. Approval of Proposed Agenda
2. Approval of Minutes - December 6, 2017

9:35 am

3. Auditor's Report
  - Motion to accept the Auditor's Report and 2017 Audited Financial Statements
  - Appointment of Auditor for 2018 fiscal year

9:45 am

4. Financial Report
  - Motion to receive report

9:55 am

5. SACHA's Executive Director's Report

10:05 am

6. Election for Board of Directors
  - a) Nominations
  - b) A few words from nominees
  - c) Selection of Scrutineers
  - d) Voting
  - e) Motion to destroy ballots

10:30 am

## BREAK

10:45 am

8. Reports
  - a) Board of Directors Report
  - b) Committee Reports
  - c) Bulk Purchasing Report
  - d) Greetings from CHF Canada
  - e) Rooftops Report

11:10 am

9. Other Business

11:30 am

10. Supporting Co-op Businesses - Principal 6 Co-operation Among Co-operatives: ACCA – Alberta Community & Co-operative Association and YYC Growers and Distributors

12:00 - 1:00 pm

## LUNCH

1:00 - 1:30 pm

Special Guest: City of Calgary, TBA

1:30 - 4:30 pm

## WORKSHOPS

4:30 pm

## CLOSE OF MEETING

# WORKSHOP FACILITATORS

**BRENDA DAVIES** is the Executive Director of SACHA. She has been working in the co-operative housing sector for many years and has a strong background in community development and working with other not for profit organizations. Brenda has worked extensively in the area of affordable housing, property management and personal finance. She is an advocate for affordable housing initiatives.

**ALISON MAPP** has worked with the older adult team at Carya (formerly Calgary Family Services) in various capacities for the past 9 years. Much of that time was with The Way In a program aimed at assisting people 65+, and living in the community, to connect with resources and supports. Recently she made the transition to the counselling team, and now facilitates the Making Room support group for people with hoarding behaviors, and is a member of the Calgary Community Hoarding Coalition. Alison has worked in the Calgary community for the past 15 years primarily with older adult and domestic violence populations.

**JANINE MCDONALD** came to the co-op sector as a single mom who was looking for an affordable home. She attended a public meeting about housing options and volunteered to sit on a development Board for a new co-op that was being built in her town. After three long years of planning, the co-op was finally ready and she moved in with her boys. She attended every training session that was offered and eventually found a job as a Co-ordinator at a co-op in Peterborough, Ontario. 27 years later, she is still there. Janine has been facilitating workshops for CHF Canada for the past 15 years.

**ERIN VIALA** is a lawyer with HMC Lawyers in the commercial litigation department. Erin focuses on commercial debt recovery, insolvency, employment, and general commercial litigation. Erin has worked with housing co-operatives in southern Alberta on various litigation matters including employment and debt recovery.

## Location

A warm welcome awaits you at the Glenmore Inn. The Glenmore Inn takes pride in offering guests a choice from 169 spacious guestrooms and suites, superb on-site dining and amenities to please both business and leisure travellers alike. They are a South Calgary hotel, ideally situated in close proximity to Calgary's downtown, business sectors, tourist attractions and shopping.

## THE SEVEN CO-OP PRINCIPLES

An educated housing co-operative membership is a strong and successful group of people that conduct the business of their co-op well, now and in the future.

1. Voluntary and Open Membership
2. Democratic Member Control
3. Member Economic Participation
4. Autonomy and Independence
5. EDUCATION, TRAINING AND INFORMATION
6. Co-operation Among Co-operatives
7. Concern for Community

“Education without morals is like a ship without a compass, merely wandering nowhere”

- Martin Luther King



## SACHA BUSINESS MEETING

### Registration and Refreshments

8:30 am - 9:00 am

### Plenary Session

9:00 am - 12:00 pm

### Lunch Buffet

12:00 pm - 1:00 pm

### CHF Canada - Spring Forum

These are exciting times for Canada's housing co-ops. With a National Housing Strategy and a Vision for the housing co-op sector in the works, great things are ahead for Canada's housing co-ops. Learn what's in store and also get a sneak peek at what to expect at our 50th Anniversary AGM in Victoria!

## AFTERNOON WORKSHOPS

1:30 pm to 4:30 pm

### 1. RESPECT

*Facilitated by Brenda Davies & Erin Viala*

'Respect' is something we all want in our communities and in our own personal lives. How do we earn it? How do we give it? How do we engage our members and demonstrate this core value to promote healthy member involvement? In this workshop we will discuss innovative ways to help build community in our housing co-ops by tackling the attitudes, perceptions and myths that may be working against you. Please join us for this interactive and dynamic workshop.

- How to build trust in your community
- Engaging young members
- Strong leadership skills
- Poor leadership skills
- Promoting a shared vision for the future
- Community resilience
- Tackling the underlying causes of poor community cohesion

### 2. A CONVERSATION ABOUT HOARDING

*Facilitated by Alison Mapp, Counsellor*

Do you know someone who saves things to the point where it creates problems for that person and others? Do you want to learn more about hoarding and how to help yourself or another with this problem? Do you want to know more about the health and safety concerns related to hoarding? Please join us for an information session and discussion about:

- Understanding hoarding behaviors
- Tools to assess severity and safety with excessive clutter
- Ways to approach this often challenging problem
- Available resources

### 3. BRILLIANT BOARD MEETINGS

*Facilitated by Janine McDonald*

If you have organized agendas, well-chaired meetings and good minutes, you shouldn't need long or frequent board meetings – once per month unless there are arrears, evictions or special circumstances. We'll review the essential elements of good board meetings like:

- Effective orientation for new board members
- Standard board calendars and planning
- Advanced distribution of meeting packages
- Useful management reports

We'll also discuss the roles and responsibilities of individual directors in ensuring a meeting's success by acting ethically, sticking to the board's governance role, and celebrating achievements. Join us in a discussion about how to make your monthly board meetings shine!

# Annual General Meeting

**Saturday, April 21, 2018**

**8:30 am to 4:30 pm**



**The Glenmore Inn & Convention Centre**

**2720 Glenmore Trail SE Calgary, AB**

[sacha-coop.ca](http://sacha-coop.ca)